



VERULAM
SCHOOL

Headteacher: Julie Richardson

Brampton Road
St Albans
Hertfordshire
AL1 4PR
Tel: 01727 766100

www.verulamschool.co.uk
Email: head@verulam.herts.sch.uk

Headteacher: Miss J Richardson

School Roll: 1090 with 231 in the Sixth Form

First Aid Administrator

Hours: 37 hours per week, term time plus 5 INSET days

Payscale: H4 6-9 £20,680 - £21,906 (£17,611 - £18,655 approx pro-rated)

Permanent Contract

We are seeking to appoint an excellent and positive First Aid Administrator with a high level of caring, communication and organisational skills to lead on the delivery and administration of first aid to students and staff within a busy but supportive school. The ideal candidate will be flexible, cheerful, able to work on their own initiative and have an eye for detail.

Verulam School is a high achieving boys' school with a mixed Sixth Form, which forms part of the highly successful BeauSandVer consortium. As a school, our core values of "**Excellence, Character, Respect**" permeate all that we do. We are located in St Albans, a beautiful Cathedral city with a lively cultural life surrounded by countryside but still only 20 minutes from London by train and with easy access to motorways and airports.

The school has good GCSE and A Level results and achieved an above average Progress 8 score of +0.22 in 2019. (Last national data set). It was judged to be a Good school in all categories by Ofsted in October 2018.

Verulam School is a member of the Alban Academies Trust, together with Sandringham, Ridgeway, Wheatfields Junior and Wheatfields Infants' and Nursery schools. We work together within the Trust to share best practice, deliver joint training, promote the highest of expectations and raise achievement for all students. The Trust's motto is 'Educational Excellence for All.' The Trust offers significant opportunities for career development of staff at all levels of the organisation.

Verulam School is an equal opportunity employer, committed to diversity and the creation of an inclusive environment for all employees. Employment selections are made according to suitability for the post, irrespective of background or protected characteristic. Verulam School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Verulam School

A member of Alban Academies Trust. Registered address:
The Ridgeway, St Albans, Hertfordshire AL4 9NX. A charitable
company limited by guarantee registered in England and Wales
(company number: 07523557)



If you wish to have a tour or discussion, please contact Allison Hudd, HR Administrator, on allison.hudd@verulam.herts.sch.uk or 01727 766100 for further details of the post. Please send your completed application form to allison.hudd@verulam.herts.sch.uk

Closing date: Friday 13th May 2022

Interviews: TBC

***We reserve the right to close this vacancy early if we receive sufficient applications for the role.
Therefore, if you are interested, please submit your application as early as possible.***

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