

# JOB DESCRIPTION

**JOB TITLE:** Junior Surveyor

**REPORTS TO:** Lead Surveyor

## INTRODUCTION

As one of the largest surveying companies in the UK, Plowman Craven has spent more than 50 years providing a range of measurement and surveying services to the property, rail and infrastructure markets. In March 2021, after 12 years of external control, we established an Employee Owned Trust (EOT), meaning the business is now 100% owned internally by the employees and directors. Our independence enables us to adapt quickly and remain agile in order to safeguard the future growth and success trajectory of the business as we continue to deliver market leading measurement survey and consultancy services on an unrivalled scale.

As leaders in the field of Geomatics and provide a diverse range of technology-led services to the Property and Infrastructure industries. Plowman Craven take pride in being at the forefront of technology and using the very latest developments to provide world-class services to our clients.

## PRIMARY PURPOSE

Plowman Craven is one of the largest measurement survey companies in the UK with a solid reputation within both the public and private sectors. Our innovation and dynamic approach sets us aside from our competitors and our commitment to deliver a flawless service is achieved by investing and empowering our employees to push boundaries and reach new heights. We specialise in providing laser scanning and measuring data services to business of varying sizes and regardless of the size of project or the challenge it presents, our clients can trust us to provide a service that will go beyond their expectations!

We are looking for experienced Surveyors to join our Property Management team in Harpenden supporting nationwide projects working with the latest technological advancements.

## KEY RESPONSIBILITIES

- Working in conjunction with the Lead Surveyor, agree on the most appropriate technology and the most efficient method to deliver projects to drive a predictable and agreed commercial outcome for PCL.
- Core desire to learn new skills in order to progress towards becoming a well-rounded Surveyor within Property Management and across the business.
- Conduct all surveying and technical aspects of a project once client instruction has been received meeting all required Company standards, such as quality and health and safety.
- Take responsibility for managing project data, from its collection to final delivery using the most appropriate technology and methodology to meet the project specification.
- Ensure adherence to the technical specifications, Company standards and the agreed timescales of projects in order to ultimately meet PCL commercial expectations.
- Report on project progress to Client Delivery Managers, ensuring projects meet the required deadlines and project costs remain within budget.
- Liaise with Clients as required on site concerning project specifications and deliverables, reporting all communications to Client Delivery Manager (CDM) & Lead Surveyor.
- Work with Lead Surveyor to gain experience and knowledge in all aspects of data collection and data processing, with the aim of gaining the necessary experience and technical knowledge to develop skills over time.
- To work flexibly, including occasional night work and work away from home when required.
- To undertake all other reasonable tasks as requested.

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## WHAT DO YOU GET?

- An employee owned company held in a Trust for the benefit of the employees.
- A vibrant, passionate and collaborative working culture.
- A learning culture to excel through professional development and management training opportunities.
- Competitive remuneration packages with performance related bonus.
- Generous annual leave allowance.
- Company laptop and mobile phone.
- Wellbeing and social events programme
- Ability to work from our Harpenden & London offices, as well as remotely.

## PERSON SPECIFICATION

### YOU MUST HAVE:

- General Surveying experience
- UK Driving Licence
- Pro-active and effective communicator

### IT WOULD BE NICE FOR YOU TO HAVE:

- Qualification relevant to Surveying and/or Civil Engineering.
- Knowledge of measured building surveys.
- Experience in the production of measured building surveys.
- Knowledge of RICS Property Measurement Standards & Guidelines
- Experience using AutoCAD

***Plowman Craven is not an immigration sponsored company and is therefore unable to accept any candidates without the appropriate UK right to work documentation. We are an equal opportunity employer and shall take additional measures to support any candidate that needs assistance with the recruitment process.***