**Vulnerable Beneficiaries – PTA Policy**

**PTA Name: Verulam School PTA**  
**Name of school: Verulam School**  
**School address: Brampton Road, St Albans, Hertfordshire AL1 4PR**

**Date policy adopted: January 2016**

PTA volunteers, by the nature of their role, will come into frequent contact with children. Therefore PTAs have a duty of care to ensure that the safety and well-being of children is taken into account. As Verulam PTA is a charity, the trustees have a legal duty of care towards the children with whom the charity has contact.

Verulam PTA discharges its duty in a number of ways, depending on the event/activity in question:-

1. For all events/activities, the PTA undertakes a risk assessment and specifically considers if/how children may be harmed and what steps can be taken to remove or mitigate the risk. Verulam PTA will not allow any event/activity which carries more than a “low risk” rating of children suffering any harm.
2. Where parents are present, the PTA will publicise that parents remain responsible for their children at all times.
3. No PTA volunteer must be alone with any child or children at a PTA event/activity (save for any children for whom they are responsible as parent or guardian or with the explicit permission of the parent/guardian).
4. When engaging the services of third party providers, consideration must be given to the reputation of such provider, whether the provider carries appropriate insurance and whether the provider has a recent DBS certificate. Third party providers must not be in the sole care of children without express parental consent.

As Verulam PTA volunteers do not regularly (once a week or more, more than four times a month or overnight) engage with the children, PTA volunteers are not undertaking “regulated activities” such that it is appropriate to obtain DBS certificates.